

Learning Agreement for studies

Academic year 20 / 20

The Student

Last name(s)		Fist name(s)	
Date of birth		Nationality ¹	
Study cycle ²		Subject area, Code ³	
Phone		E-Mail	

The Sending Institution

Name	Universität Duisburg-Essen	Faculty	
Erasmus code (if applicable)	D ESSEN04	Department	
Address	Universitätsstraße 15 D 45141 Essen	Country, Country code ⁴	DE
Contact person ⁵ name (university administra- tion)	Ira Terwyen	Contact person e-mail / phone	ira.terwyen@uni-due.de +49 (0)201 183 2032

The Receiving Institution

Name		Faculty	
Erasmus code (if applicable)		Department	
Address		Country, Country code	
Contact person name (university administra- tion)		Contact person e-mail / phone	

For end notes please look at Annex A. For guidelines, please look at Annex B.

III. Commitment of the three parties

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies. The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue. The sending institution commits to recognise the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

The student

Student's signature

Date

The sending institution

Responsible person's signature

Date

The receiving institution

Responsible person's signature

Date

Section to be completed during the mobility

Changes to the original Learning Agreement

I. Exceptional changes to the proposed mobility programme

Table C: Exceptional changes to study programme abroad or additional components in case of extension of stay abroad

Component code at the receiving institution (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change ¹⁰	Number of ECTS credits to be awarded by the receiving institution upon successful completion
		<input type="radio"/>	<input type="radio"/>		
		<input type="radio"/>	<input type="radio"/>		
		<input type="radio"/>	<input type="radio"/>		
		<input type="radio"/>	<input type="radio"/>		
					Total:

The student, the sending and the receiving institutions confirm that they approve the proposed amendments to the mobility programme.

Approval by e-mail or signature of the student and of the sending and receiving institution responsible persons.

II. Changes in the responsible person(s), if any:

Responsible person⁸ in the sending institution (Academic):

Name: _____ Function: _____

Phone number: _____ E-mail: _____

Responsible person⁸ in the receiving institution (Academic):

Name: _____ Function: _____

Phone number: _____ E-mail: _____

Annex A: End notes

¹ **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

² **Study cycle:** Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).

³ The ISCED-F 2013 search tool available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.

⁴ **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

⁵ **Contact person:** a person who provides a link for administrative information.

⁶ An „**educational component**“ is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

⁷ For the Common European Framework of Reference for Languages (**CEFR**) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁸ **Responsible person in the sending institution:** an **academic** who has the authority to approve the mobility programme of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programmes on behalf of the responsible academic body.

⁹ **Responsible person in the receiving institution:** an academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution.

¹⁰ **Reasons for exceptional changes to study programme abroad:**

Reasons for deleting a component	Reasons for adding a component
A1) Previously selected educational component is not available at receiving institution	B1) Substituting a deleted component
A2) Component is in a different language than previously specified in the course catalogue	B2) Extending the mobility period
A3) Timetable conflict	B3) Other (please specify)
A4) Other (please specify)	